

TOCKENHAM PARISH COUNCIL

22 June 2021

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Wednesday 7th July 2021** at 7p.m in the Village Hall in line with latest Covid legislation, with covid safely measures in place.

Diane Zeitzen

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Tockenham Parish Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

Reports from Wiltshire Councillor

ORDINARY AGENDA:

Public Question Time – an opportunity for members of the public to address the Council on any Council matter. In light of coronavirus any questions to be submitted to the clerk before the meeting

Reports from Wiltshire Councillor

- 1. Apologies for absence**
- 2. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007**
- 3. Minutes** – To receive and sign as a true record the Minutes of Annual Parish Council Meeting held 7th May 2021 and the Notes of Informal Planning Discussions held on 10th and 21st June 2021. **(Draft minutes and notes previously circulated)**
- 4. Clerks Report –**
 - Various Covid updates
 - WALC May newsletter
 - RWB Our Community Matters
 - Weather Team Wiltshire – Salt bin requirements
 - Places Leisure Centres transferring to Wiltshire Council
 - Enhancement of Bus Services briefing note
 - Details of available bus services to Tockenham - AB
 - WALC June Newsletter
 - Information notes from AB – Area Board, Parish Councils in Wiltshire

Fraud Protection Information and offer of free training support – Regional Fraud Protect Adviser
Returning to Face-to-Face Meetings
Police Report from Andy Singfield (? To organise visit to PC meeting)
Breakthrough Communication - Pilot scheme with WALC

All previously circulated

5. Planning – To confirm responses to following applications as being the official responses from the Parish Council as a Statutory Consultee -

21/00101/ENF Land South West of 20 The Hillocks, Lyneham change of use of an agricultural building for the keeping of greyhounds. Opposed by Parish Council

PL/2021/04241 Applethatch, 36 Greenway proposed Annex to house. Parish Council approve of this application but request static caravan removed from site on completion of the dwelling.

PL/2021/04286 Land Opposite 25 Primrose Hill, Tockenham, proposed house and garage. Parish Council oppose this application.

Site at Pound Farm, Lyneham Potential online meeting with Vistry Partnerships

6. Finance and Administration - To consider financial matters and to receive notification of any further matters for consideration.

To approve any payments required

Invoices to be approved

- a) Clerks Salary
- b) HMRC Clerk Salary
- c) Amount TBC – money for village plants – payable to JM

Invoices approved unanimously by email and paid

- d) The Wood Workshop £95.00

- e) HMRC/P45/P60 updates

To note Bank balance

Income and Expenditure

VAT refund submission submitted early June

Notification of Exempt Status received from External Auditors SBA Team

On line bank signatories and deletion of G. Cowling as cheque signatory

Documents circulated to councillors before meeting

7. Highway Matters

Issue	Date reported	By whom	To whom	Progress
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Minor signage C120 Red triangle signs no footway for 500 metres	Feb 2020	DK	Area Board	Approved by CATG, who will pay 50% of costs DK signs installed w/c 15 March 2021 but an error on made on them SS to check signs
Minor signage C130 Red triangle signs no footway for 200 metres	Feb 2020	DK	Area Board	Approved by CATG, who will pay 50% of costs DK signs will be installed w/c 15 March 2021 Part payment will be requested by Wiltshire Council
Flooding Primrose Hill	Ongoing	GC		Improvement after Thames Water repaired water leak. Waiting details of land drain location which previously cleared area before becoming overgrown. Ditches to be dug out to locate missing culvert
Flooding Preston Lane C130 Tockenham Corner to village	Ongoing	GC GC		Rodded - monitor Thames Water to reinstate verges in 8 locations. Verge reseeding has taken place at Tockenham Corner & on A3102 approach to Tockenham Corner but appears to have been laid on paper rubbish! Further remedial action delayed until drier weather of April/May. Waiting update 17 May if not forthcoming Wiltshire Council will be contacted
Orchard Lane	July 2020	DK		Ground very uneven following repair by Thames Water. Quote to be obtained for repair and supplying top soil. Ed Edgell has carried out some works, will look at again in spring. DK has received complaint about deep rivets in ground caused by traffic.
Blocked culverts, inc by Greenway Farm Mermaid Cottage Tarmac on corner		GC	Wiltshire Council	10 culverts in total, waiting delayed visit of contractor Thanks to GC for all his work on roads and flooding . Waiting for Wiltshire Council to clear culverts Martin Cook advises they will be cleared asap
Footpath steps by 38 Tockenham	Feb 2021	2complaints from residents ref need for repair.		To consider getting in contractor DK These have been repaired several times but are damaged by passing large vehicles. Several possible solutions, Action: DK to investigate
Parish Steward Visits 2021 22 June 20 July, 17 August				Any issues to be reported to KW for parish steward's next visit

8. **Neighbourhood Area Plan** – Now adopted
9. **Play Area**
10. **Lease for Village Storage Unit update**
11. **Website**

- 12. Councillors emails, Councillors training**
- 13. Village Christmas tree**
- 14. Councillors Reports and Items for Next Meeting**

Date of Next Meeting: 8 September 2021